



White Midsize Crew Cab 4x4 Pickup Truck Tender

Forms

T-PW-24-02

Project: White Midsize Crew Cab 4x4 Pickup Truck Tender

Authority: Township of Cavan Monaghan

Contract Administrator: Mr. Wayne Hancock
Director of Public Works
988 County Road 10
Millbrook, Ontario, L0A 1G0
Telephone: 705-932-9327 Fax: 705-932-3458

Tenderer:

Name

Address (Include Postal Code)

Telephone and Fax Numbers

Email Address

Name of Person Signing

Position of Person Signing

Tenders Received By: Wayne Hancock
Director of Public Works
Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario, L0A 1G0

To: Mayor and Members of Council
Re: White Midsize Crew Cab 4x4 Pickup Truck Tender

Dear Mayor and Members of Council:

I/We, the undersigned, having carefully read, understood and accepted the Instructions, Specifications and General Conditions attached hereto, each and all of which form part of this tender, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means of construction; all materials, except as otherwise stated in the Contract; and to supply the equipment in strict accordance with the Provisions, Plans, Specifications and Conditions hereto attached for the unit prices shown in this Tender.

I/We hereby agree that notification of acceptance of this tender shall be in writing, and may be sent prepaid post, and if sent prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

I/We agree that the work specified in the contract will be performed in strict accordance with the following conditions, specifications and provisions:

- A. Instructions to Tenderers
- B. Specifications
- C. General Conditions

Signed at the Township Office of Cavan Monaghan in the County of Peterborough

this _____ day of _____, 2024

_____ Signature of Corporation Witness	_____ Signature of Contractor or Seal of Firm & Position Held
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Itemized Bid

Supply and delivery of one (1) White Midsize Crew Cab 4x4 Pickup Truck in accordance with the tender documents.

SP- Refers to Specifications

Item No.	Spec	Description of Work	Unit	Unit Price
1	SP	Supply and delivery of one (1) new Midsize Crew Cab 4x4 Pickup Truck	1	
		Subtotal		
		H.S.T.		
		Total Tender		
Provisional Item				

The work specified in the Contract shall be performed in strict accordance with the following Schedule:

- | | | | |
|----|---------------------------|-------------------------|--------------|
| A. | Tender Form | General | Pages 2 - 3 |
| | | Itemized Bid | Page 4 |
| | | Schedule of Tender Data | Page 5 |
| B. | Instructions to Tenderers | | Pages 6 - 10 |
| C. | Specifications | | Page 11 - 16 |
| D. | General Conditions | | Page 17 – 19 |

The Supplier, by this tender, offers to supply the equipment in this contract in strict accordance with the terms contained herein.

By my/our signature hereunder, I/we hereby identify this as the Schedule of Tender Data, Plans and Specifications, for Tender T-PW-24-02, executed by me/us bearing date this _____ day of _____ 2024.

Signature: _____

Position: _____

(Company Seal)

Name of Firm: _____

This is page 5 of 5 pages of the Forms to be submitted as well as the specifications as the Tender Submission for Tender T-PW-24-02.



White Midsize Crew Cab 4x4 Pickup Truck Tender

Instructions to Tenderers

T-PW-24-02

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1. General Sealed Tenders

Marked "Tender T-PW-24-02 White Midsize Crew Cab 4x4 Truck" will be received until: **11:00 a.m., Local time, Tuesday, March 19, 2024** and shall be addressed to:

Mr. Wayne Hancock
Director of Public Works
Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario, L0A 1G0

Email and/or digital submissions will not be accepted.

Each bidder is responsible for ensuring its bid is submitted prior to the tender closing date. Bidders should allow sufficient time in the preparation of its bid submission to ensure it has been completed and delivered on time.

2. Blank Form of Tender

One copy of the tender, on the forms provided, shall be submitted. All information requested shall be shown in the Tender, in the space provided and shall be typed or printed in ink.

3. Tender Opening

Tenders will be opened at **11:15 a.m., Tuesday, March 19, 2023** in the Council Chambers, 988 County Road 10, Millbrook, Ontario, L0A 1G0. This will be live streamed on https://www.youtube.com/channel/UCk8cGK2GvckFHWz_9_KaleQ.

4. Right to Accept or Reject Tenders

Council shall make the final determination as to awarding of all tenders. The lowest tender, or any tender, not necessarily accepted, Appendix 'B' of Purchasing By-law No. 2020-22 outlines the Bid Irregularities and direction of use. The By-law can be found on the Township of Cavan Monaghan website at <https://www.cavanmonaghan.net/en/local-government/resources/By-Law-2020-22-Procurement-purchasing-of-Goods-and-Services-April-2020.pdf>

5. Unacceptable Tenders

The Treasurer and/or CAO or designate will be responsible for all action taken in dealing with bid irregularities, and acts in accordance with the nature of the irregularity; major irregularity (automatic rejection), minor irregularity (bidder may rectify) and/or mathematical error (additions or extensions). Each item in the tender Form shall include a reasonable price for such item. The Treasurer and/or CAO will correct errors in mathematical extensions and/or taxes, and the unit prices will govern.

6. Ability and Experience of Tenderer

The Authority reserves the right to reject any tender where satisfactory evidence of sufficient capital, plant and experience to successfully performed and complete the work in the specified time, is not furnished by the Tenderer.

7. Harmonized Sales Tax

The Harmonized Sales Tax shall not be included in tendered prices for material supplied under this Contract.

8. Execute Contract

Tenders shall be open for acceptance for a period of 30 days after the closing date. After this time, the tender may only be accepted with the consent of the successful Tenderer.

9. Inquiries During Tendering

The Tenderer is advised that inquiries regarding the interpretation of the specifications, shall be directed to the Contract Administrator, the Township of Cavan Monaghan, Telephone: 705-932-9327, Attention: Wayne Hancock, Director of Public Works. Inquiries will only be accepted until **4:00 p.m. Tuesday, March 12, 2024.**

10. Award of the Contract

The award if this Contract is subject to the approval of the Council of the Township of Cavan Monaghan.

11. Definition of Owner/Authority and Engineer/Contract Administrator

Wherever the word "Owner" or "Authority" or "Corporation" appears in this Tender, it shall be interpreted as meaning the Township of Cavan Monaghan.

Wherever the word "Contract Administrator" or "Engineer" appears it shall be deemed to mean the Director of Public Works or such other officers as may be authorized by the Authority to act in any particular capacity.

12. Addenda

The Contractor shall ensure that all addenda issued during the tendering period are attached as part of the submitted bid. Failure to do so will result in disqualification of the bid.

13. General Liability Insurance

The Successful Bidder shall provide and maintain during the term of the Contract Commercial General Liability insurance subject to limits of not less than Five Million (\$5,000,000) inclusive per occurrence. To achieve the desired limit, umbrella or excess liability insurance may be used. Coverage shall include but not limited to bodily injury including death, personal injury, damage to property including loss of use thereof, premises and completed operations, contractual liability, contingent employers liability, owner's and contractor's protective coverage, non-owned automobile and contain a cross liability, severability of insured clause. Coverage shall also include explosion, collapse and underground liability. The Municipality is to be added as an additional insured but only with respect to liability arising out of the operations of the Named Insured.

14. Licensed Motor Vehicle Dealer

The successful tenderer shall be a Licensed Motor Vehicle Dealer in Ontario and shall provide a copy of the dealer's license within ten (10) calendar days of receiving acceptance notice. Failure to provide such proof may result in the cancellation of the contract.

15. Withdrawal of Tenders

A bidder may withdraw his/her Tender upon sending an email notifying of the withdrawal to Wayne Hancock, Director of Public Works, at whancock@cavanmonaghan.net, at least two (2) hours prior to the closing date and time.

16. Notification of Acceptance

Notification of Acceptance of tender shall be by telephone and written form. The date of Acceptance of Tender shall be the date the notice is mailed to the successful tenderer.



White Midsize Crew Cab 4x4 Pickup Truck Tender

Specifications

T-PW-24-02

All specifications can have equivalents but need to be approved by the Director of Public Works or their agent.

1. General

It is the intent of this specification to describe one (1) new 2024 midsize gasoline powered four door, crew cab, four wheel drive, standard white pickup truck in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary in order to provide a complete truck, shall be included in the bid and shall conform in strength, quality of material and workmanship to what is usually provided by the Trade in General.

Any unit not conforming to the specifications will be rejected and it will be the responsibility of the supplier to conform to the requirements unless deviations have been cited by the bidder and acceptance made on that basis, such acceptance shall be at the Township of Cavan Monaghan's discretion.

Trade-in will not be accepted.

The vehicle shall be supplied with all standard equipment plus all other equipment outlined in this specification if not standard. The vehicle shall meet or surpass the mandatory requirements of the Canadian Motor Vehicle Safety Regulations (S.O.R. 70-487) as amended or revised. Where minimum standards are required, the first column lists the minimum. The last column is to be completed by the bidder. Detailed information is not required if "Yes" is inserted. A detailed explanation is required if "No" is inserted. Consideration **may** be given to substitutions, if acceptable to the Township of Cavan Monaghan.

2. General Specifications

Capabilities		
GVWR (lbs)	Specify:	
Wheelbase	Yes/No: Specify:	
Vehicle pay load	Yes/No: Specify:	
Front axle load carrying capacity	Yes/No: Specify:	
Rear axle load carrying capacity	Yes/No: Specify:	

Body – Exterior		
Crew Cab 4 door full rear door	Yes/No: Specify:	
Standard Box Size or Larger	Yes/No: Specify:	
Spray on Box Liner	Yes/No: Specify:	
Box Back Rack	Yes/No: Specify:	
Low Profile Amber LED Beacon mounted on Back Rack	Yes/No: Specify:	
Full width hinged tail gate	Yes/No: Specify:	
Colour to be White	Yes/No: Specify:	
Windshield to be tinted glass, cab windows to be factory tinted glass	Yes/No: Specify:	
Fixed Antenna	Yes/No: Specify:	
Chrome Grill Trim	Yes/No: Specify:	
Rear window defroster non-sliding	Yes/No: Specify:	
Cargo box light	Yes/No: Specify:	
Chrome Front and Rear Bumpers	Yes/No: Specify:	
Tow Hooks	Yes/No: Specify:	
Factory installed driving lights (Fog lamps)	Yes/No: Specify:	
A Reese Hitch – Minimum Class #4 Heavy Duty	Yes/No: Specify:	
Electric Break Controller	Yes/No: Specify:	
Commercial Vehicle Yellow Safety Sticker	Yes/No: Specify:	
Front and Rear Mud Flaps	Yes/No: Specify:	
Mirrors – Dual heated, power adjustable	Yes/No: Specify:	
Body – Interior		

Specifications**Tender T-PW-24-02**

Rear seats, 3 passenger fold-up cloth	Yes/No: Specify:	
Upholstery – dark cloth	Yes/No: Specify:	
Front bucket seats with middle console	Yes/No: Specify:	
Floor mats, front & rear	Yes/No: Specify:	
Adjustable front head rests	Yes/No: Specify:	
Interior – day and night/compass	Yes/No: Specify:	
Oil pressure gauge	Yes/No: Specify:	
Tachometer	Yes/No: Specify:	
Transmission temperature gauge	Yes/No: Specify:	
Trip odometer	Yes/No: Specify:	
Coolant temperature gauge	Yes/No: Specify:	
Volt gauge	Yes/No: Specify:	
Low fuel warning	Yes/No: Specify:	
Service warning	Yes/No: Specify:	
External thermometer	Yes/No: Specify:	
Tilt wheel and telescopic adjustable steering column	Yes/No: Specify:	
Seat belts – five (5)	Yes/No: Specify:	
Dual sun visors	Yes/No: Specify:	
Manual climate control with A/C	Yes/No: Specify:	
Factory installed, electrically operated (power) drive and passenger windows and door locks	Yes/No: Specify:	
Dual speed intermittent windshield wipers	Yes/No: Specify:	

Specifications**Tender T-PW-24-02**

Electrically operated windshield washers	Yes/No: Specify:	
Stereo Bluetooth/steering wheel control with AM/FM Radio	Yes/No: Specify:	
Cup holders	Yes/No: Specify:	
Two (2) 12V DC Power Outlets and USB ports	Yes/No: Specify:	
Roof mounted interior light	Yes/No: Specify:	
Vehicle shall be installed with factory back-up camera	Yes/No: Specify:	
Remote keyless entry	Yes/No: Specify:	
Power Train and Mechanical		
Minimum V8 Gasoline Engine 5.3L displacement	Yes/No: Specify:	
Exhaust		
Stainless steel exhaust	Yes/No: Specify:	
Oil Filter		
Full flow spin on type	Yes/No: Specify:	
Air Cleaner		
Replaceable dry element type	Yes/No: Specify:	
Electrical		
Block heater – standard single element 115V, 400 Watt minimum	Yes/No: Specify:	
Alternator – 140 Amp minimum	Yes/No: Specify:	
Battery – 600 CCA minimum, maintenance free, 12V	Yes/No: Specify:	
Cooling System		
To be protected to -35 Celsius at all times of year	Yes/No: Specify:	
Transmission		
Heavy duty transmission oil cooler	Yes/No: Specify:	
Minimum 6 speed automatic with overdrive	Yes/No: Specify:	

Specifications**Tender T-PW-24-02**

Four Wheel Drive (4x4) Drive Type	Yes/No: Specify:	
Manual 4WD shift lever, 2 speed transfer case	Yes/No: Specify:	
Brakes		
Power assisted hydraulic service brakes	Yes/No: Specify:	
Mechanical parking brake	Yes/No: Specify:	
Steering		
Power assisted	Yes/No: Specify:	
Suspension and Axles		
Heavy duty shock absorbers – front and rear	Yes/No: Specify:	
Front sway bar	Yes/No: Specify:	
Limited slip differential	Yes/No: Specify:	
Wheels and Tires		
Five (5) – 18” minimum wheels and tires	Yes/No: Specify:	
Tires to be Michelin or Bridgestone or equivalent mud and snow tread	Yes/No: Specify:	
Front and Rear tires – P275/65R18 minimum	Yes/No: Specify:	
Spare – P275/65R18 minimum	Yes/No: Specify:	
Spare tire carrier to be supplied	Yes/No: Specify:	
Tools		
Jack and wheel wrench to be supplied	Yes/No: Specify:	
Warranty		
Manufacturer’s warranty supplied	Yes/No: Specify:	
Parts book and service manual covering all aspect of the unit supplied	Yes/No: Specify:	



Tandem Truck Tender

General Conditions

T-PW-23-02

1. Supplier Definition

The person or company signing this tender shall be considered the Supplier.

The Supplier shall ensure that his/her employees, agents or subcontractors shall be properly trained to perform the work specified in this tender.

2. Federal, Provincial, Municipal Laws

The Supplier and his/her agents shall strictly adhere to all Federal, Provincial and Municipal Regulations, Legislation and By-Laws.

It shall be the Supplier's responsibility to obtain the current revisions of applicable Acts, Laws and By-Laws.

3. Township of Cavan Monaghan Indemnification from Liability

In delivery of the tendered item, the Supplier shall indemnify and save harmless the Township of Cavan Monaghan from and against all claims demands, losses, costs, damages, actions, suits or other proceedings by whosoever made, brought or prosecuted in any manner based upon, occasioned by, or attributed to any such damage, injury or infringement.

4. Contract Time and Liquidated Damages**a. Time**

Time shall be of the essence of this contract.

b. Contract Schedule

The Supplier shall supply and deliver the equipment specified in this contract on or before **September 1, 2024**.

c. Liquidated Damages

It is agreed by the parties to the contract that in case all the work called for under the contract is not completed by the delivery date as set out herein, a loss or damage will be sustained by the Authority. Since it is and will be impracticable and extremely difficult to ascertain and determine parties hereto agree that the Contractor will pay to the Authority the sum of **\$1000.00** as liquidated damages for each and every calendar day's delay in achieving completion of the work in excess of the number of working days prescribed. It is agreed that this amount is an estimate of the actual loss or damage to the Authority which will accrue during the period in excess of the prescribed number of working days.

The Authority may deduct any amount under this paragraph from any moneys that may be due or payable to the Supplier on any account whatsoever. The liquidated damages payable under this paragraph are in addition to and without prejudice to any other remedy action of other alternative that may be available to the Authority.

5. Supplier's Equipment

The Supplier shall ensure that any and all equipment, whether owned, rented or contracted, shall be mechanically fit and capable of performing the work specified in this tender.

6. Method of Payment

Upon completion of the contract, the Supplier shall submit an invoice to the Township of Cavan Monaghan. Such invoice shall specify the equipment supplied and the value thereof according to the terms of the contract and shall include all applicable taxes.

Terms shall be twenty-eight (28) days net from the date the Contractor's invoice is received by the Township of Cavan Monaghan.

7. Warranty

The Warranty shall be detailed in the tender document specifying the number of years/kilometers that individual parts and service that will be warranted as per the manufacturer's guidelines.